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Securities Code: 9715

June 23, 2021

## To Our Shareholders

Masataka Okuda  
President and COO  
**transcosmos inc.**  
25-18, Shibuya 3-chome, Shibuya-ku,  
Tokyo, Japan

## NOTICE OF RESOLUTIONS OF THE 36<sup>th</sup> ANNUAL GENERAL MEETING OF SHAREHOLDERS

We hereby announce that the matters outlined below were reported and resolved at the 36<sup>th</sup> Annual General Meeting of Shareholders of the Company held today.

### Reports:

1. Business Report, Consolidated Financial Statements and results of audits by the Accounting Auditor and the Audit and Supervisory Committee of the Consolidated Financial Statements for the 36<sup>th</sup> Fiscal Term (from April 1, 2020 to March 31, 2021)  
The contents of the above Business Report, Consolidated Financial Statements and results of audits were reported.
2. Financial Statements for the 36<sup>th</sup> Fiscal Term (from April 1, 2020 to March 31, 2021)  
The contents of the above Financial Statements were reported.

### Resolutions:

- Proposal No. 1:** Appropriation of Surplus for the 36<sup>th</sup> Fiscal Term  
This item was approved and resolved as originally proposed.  
A year-end dividend was decided to be 93 yen per share of common stock of the Company.
- Proposal No. 2:** Renewal of Countermeasures to Large-Scale Acquisitions of Shares in the Company (Takeover Defense Measures)  
This item was approved and resolved as originally proposed.

**Proposal No. 3:** Election of Fourteen Directors (excluding Directors who are Audit and Supervisory Committee Members)

This item was approved and resolved as originally proposed.

Fourteen Directors, namely, Koki Okuda, Koji Funatsu, Masataka Okuda, Koichi Iwami, Masaaki Muta, Takeshi Kamiya, Masatoshi Kouno, Kenshi Matsubara, Hiroshi Kaizuka, Kiyoshi Shiraiishi, Rehito Hatoyama, Toru Shimada, Genichi Tamatsuka and Noriyoshi Suzuki were elected and assumed the office of Director.

Directors Rehito Hatoyama, Toru Shimada, Genichi Tamatsuka and Noriyoshi Suzuki are Outside Directors.

How to Request the Purchase or Sale of Shares Constituting Less Than One Unit

The Company employs a system for requesting the purchase of shares constituting less than one unit. If you currently hold shares constituting less than one unit (shares less than 100 shares), you can request the Company to sell to you the number of shares which, when added to your present shareholdings, will bring your shareholdings up to one unit of shares (100 shares).

Or you can request the Company to buy your shares constituting less than one unit.

Please contact your securities company (the account manager) to obtain details. If you wish to request the Company to sell you shares to bring your shareholdings up to one unit of shares or to buy your shares constituting less than one unit for shares recorded in a special account, please contact Sumitomo Mitsui Trust Bank, Limited below, which is the account manager for special accounts.

Contact Details

Account manager for special accounts:	Sumitomo Mitsui Trust Bank, Limited
Mailing address:	Sumitomo Mitsui Trust Bank, Limited Stock Transfer Agency Business Planning Department 8-4, Izumi 2-chome, Suginami-ku, Tokyo 168-0063
Phone number for inquiries:	(Toll free, within Japan only) 0120-782-031 (9:00 – 17:00, excluding the weekend and holidays)