Note: This English translation is for reference purposes only. In the event of any discrepancy between the Japanese original and this English translation, the Japanese original shall prevail.

November 10, 2022

## To Whom It May Concern,

Name of Company: transcosmos inc. Representatives: Koichi Iwami, Representative Director, Co-president Masaaki Muta, Representative Director, Co-president (Code No.9715, Tokyo Stock Exchange, Prime Market) Contact: Makoto Noguchi, Corporate Senior Officer, Accounting & Finance Division Manager Main Phone Number: +81-50-1751-7700

# Announcement Regarding Share Buyback Program through Off-Auction Own Share Repurchase Trading (ToSTNeT-3)

(Share buyback in accordance with the Articles of Incorporation pursuant to Article 459, Paragraph 1 of the Companies Act of Japan)

transcosmos (the Company) hereby notifies that on November 10, 2022, the Board of Directors of the Company resolved on carrying out a share buyback program and the precise methods of the share repurchase (the Share Buyback) in accordance with Article 32 of the Articles of Incorporation pursuant to Article 459, Paragraph 1, Item 1 of the Companies Act of Japan, the details of which are described below:

## Details

## 1. Purpose of the Share Buyback

Through the Share Buyback, the Company aims to 1) increase shareholder value and 2) ensure the flexibility of the Company's capital policy adaptable to changes in business environment.

## 2. Methods of Repurchase

The Company will place a purchase order for its own shares through a securities firm on the Tokyo Stock Exchange using the Off-Auction Own Share Repurchase Trading (ToSTNeT-3) during the opening auction of November 11, 2022, which starts at 8:45 a.m., at 3,110 yen per share, the closing price or special quotation of November 10, 2022. There will be no changes to the trading system or the trading hours.

The purchase order will be only valid during the trading hours specified above.

3. Details of the Share Buyback

(1)	Type of shares to be repurchased	Common stock of the Company
(2)	Total shares to be repurchased	Up to 1,000,000 (2.41% of total shares outstanding excluding treasury stock) *As of September 30, 2022.
(3)	Total amount to be spent	3,110,000,000 yen
(4)	Announcement of the result	The Company will announce the result of the Share Buyback after the closing of the opening auction of November 11, 2022.

(Notes)

(1) The Company will not change the upper limit of the shares that the Company plans to repurchase. However, depending on the market conditions and other factors, some or all of the shares may not be acquired.

(2) The Company's purchase order for the planned number of shares will be matched with the sell orders.

(3) Masataka Okuda, the Representative Director, Chairman of the Company, being a Company's major shareholder, has informed the Company of his intention to participate in the Share Buyback, and to sell some of his shareholdings in the Company.

### 4. Transaction with a Company's major shareholder

The Company does not have a controlling shareholder. However, given that Masataka Okuda is a major shareholder as well as the Representative Director, Chairman of the Company, and will be participating in the Share Buyback as a seller, the Company will take the following measures;

(1) Measures to ensure fairness of the Share Buyback and to prevent conflicts of interest To ensure the fairness of the Share Buyback, the Company will carry out the Share Buyback at the previous day's closing price through the Off-Auction Own Share Repurchase Trading (ToSTNeT-3).

The Share Buyback through ToSTNeT-3 is an off-auction method, where the buyer pre-announces that it will purchase a fixed number of shares on the market, and does not guarantee purchases from any specific counterparty as a nature of the system. Therefore, there will be no direct trading between the buyer and sellers, and so the method will not cause any direct conflicts of interest. However, as mentioned above, considering that trading with the Company's Representative Director, Chairman, may still remain, the Company has decided to adopt the same procedures deployed in the Conflicts of Interest Transactions. The Company has submitted a proposal to conduct the Share Buyback to the Company's board of directors (Board) for their consideration, and obtained the Board's approval. Masataka Okuda, the Representative Director did not participate in the discussion and resolution.

(2) Opinions obtained from persons who share no interests with the Company's major shareholders on the impact of the Share Buyback on the Company's minority shareholders With respect to the Board's resolution on the Share Buyback, the Company sought opinions from Mr. Takeshi Natsuno and Mr. Nozomu Yoshida, the outside directors and members of the Company's Audit and Supervisory Committee as well as independent directors who share no interests with the Company's major shareholders. On November 4, 2022, the Company received their view that considering the purpose, decision-making process and the buyback method adopted by the Company, the Share Buyback would not adversely impact the minority shareholders.

(Reference) Treasury stock holdings as of September 30, 2022

Total shares outstanding (excluding treasury stock)	41,473,257
Treasury stock	7,320,789