

Note: This English translation is for reference purposes only. In the event of any discrepancy between the Japanese original and this English translation, the Japanese original shall prevail.

June 21, 2023

To Whom It May Concern,

Name of Company: transcocosmos inc.  
Representatives: Masaaki Muta, Representative Director, Co-president  
Takeshi Kamiya, Representative Director, Co-president  
(Code No.9715, Tokyo Stock Exchange, Prime Market)  
Contact: Norikazu Okayasu  
Corporate Officer, Manager of Public Relation & Advertising Dept.  
Department Phone Number: +81-3-6709-2251

## Announcement Regarding Organizational and Executive Level Personnel Changes

transcocosmos (the Company) hereby notifies that the Company resolved to elect its board of directors as proposed at its annual general meeting of shareholders held on June 21, 2023, and that the Company resolved to make the following organizational and personnel changes of its representative director, directors and corporate officers at the Company's board of directors meeting held after the annual general meeting of shareholders, the details of which are described below:

### Details

#### 1. Major organizational changes (effective as of July 1, 2023)

- Move and set the Silicon Valley Branch under the Business Development Sector from the Global Business Headquarters
- Rename the Legal Division under the Corporate Management Sector, Legal & Compliance Division  
Move and set the Compliance Promotion Department under the Legal & Compliance Division

#### 2. Changes in director (excluding directors who are Audit & Supervisory Committee Members)

##### (1) Changes in representative director's position and areas of responsibility (effective as of July 1, 2023)

Name	Position	New Roles & Responsibility	Current Roles & Responsibility
Takeshi Kamiya	Representative Director, Co-president	Division Manager of Corporate Strategy Division & Co-Sector Manager of Business Development Sector & Responsible for Global EC·DS Promotion Division & Responsible for DE&I Promotion Department	Division Manager of Corporate Strategy Division & Co-Sector Manager of Business Development Sector & Responsible for Global EC·DS Promotion Division & Responsible for Compliance Promotion Department & Responsible for DE&I Promotion Department

## (2) Appointment of directors (effective as of June 21, 2023)

Name	New Position	Current Position
Eijiro Yamashita	Director, Senior Corporate Executive Officer	Senior Corporate Executive Officer
Miwa Tsurumori	Outside Director	—

## 3. Changes in corporate officers

## (1) Appointment of corporate officers (effective as of June 21, 2023)

Name	New Position, New Roles & Responsibility
Daisuke Sakakibara	Corporate Officer Deputy Sector Manager & Office Manager of AE Editorial Office, AE Sector, CX Business Headquarters
Seigo Tasaki	Corporate Officer Deputy Division Manager & Department Manager of ITO Services Coordinate Department, Business Promotion Division & Deputy Sector Manager of BPI Sector, BPO Services Headquarters
Wataru Sugahara	Corporate Officer Co-Department Manager of Global Sales Department, Global Business Headquarters
Hiroyuki Tani	Corporate Officer Division Manager of Korea Business Division, Global Business Headquarters

## (2) Changes in corporate officers' position (effective as of June 21, 2023)

Name	New Position	Current Position
Katsunari Kobayashi	Corporate Senior Officer	Corporate Officer
Kazuo Asano	Corporate Senior Officer	Corporate Officer
Kotobuki Morita	Corporate Senior Officer	Corporate Officer
Kei Yamane	Corporate Senior Officer	Corporate Officer
Yohei Yoshimitsu	Corporate Senior Officer	Corporate Officer

## (3) Changes in corporate officers' position and areas of responsibility (effective as of July 1, 2023)

Name	New Position, New Roles & Responsibility	Current Position, New Roles & Responsibility
Hiroyuki Mukai	Executive Vice President Responsible for Sales	Executive Vice President Responsible for Sales Headquarters
Shinichi Nagakura	Senior Corporate Executive Officer Branch Manager of Silicon Valley Branch, Business Development Sector	Senior Corporate Executive Officer Branch Manager of Silicon Valley Branch & Chairman, CEO of transcosmos America, Inc. Global Business Headquarters
Hisao Horiishi	Corporate Executive Officer Co-Headquarters Manager & Division Manager of Legal & Compliance Division, Corporate Management Sector	Corporate Executive Officer Co-Headquarters Manager & Division Manager of Legal Division, Corporate Management Sector

Name	New Position, New Roles & Responsibility	Current Position, New Roles & Responsibility
Kotobuki Morita	Corporate Senior Officer Division Manager of DX Promotion Division & Responsible for Analytics Division & Deputy Sector Manager of DCC Sector, CX Business Headquarters	Corporate Senior Officer Deputy Division Manager of DX Promotion Division, CX Business Headquarters

AE: Account Executive; BPI: Business Process Innovation; BPO: Business Process Outsourcing,  
DCC: Digital Customer Communication; DE&I: Diversity, Equity & Inclusion; DS: Direct Sales

#### 4. New organization chart (effective as of July 1, 2023)

