

Note: This English translation is for reference purposes only. In the event of any discrepancy between the Japanese original and this English translation, the Japanese original shall prevail.

July 9, 2021

To Whom It May Concern,

Name of Company: transcosmos inc.

Representative: Masataka Okuda, President & COO

(Code No.9715, Tokyo Stock Exchange, First Section)

Contact: Hiroyuki Kohara

Corporate Officer, Administration Division Manager

Phone Number: +81-3-4363-1111 (main number)

Announcement Regarding Relocation of Main Office

transcosmos (the Company) hereby notifies that the Company will relocate its main office and headquarters, the details of which are described below:

Details

1. Relocation of Main Office/Headquarters

(1) New Location

- New address
1-2-20, Higashi, Shibuya-ku, Tokyo 150-0011, Japan (Shibuya First Tower)
(Current address: 3-25-18, Shibuya, Shibuya-ku, Tokyo 150-8530 Japan)
- New headquarters (current Tokyo Main Office 2)
3-1-1, Higashi Ikebukuro, Toshima-ku, Tokyo 170-6016 Japan (Sunshine 60 Bldg.)

(2) Reason for the Relocation

Given that teleworking has taken root in the Company, the Company has discussed how it should best own and utilize its business premises in order to adapt to this new workstyle in terms of both employee engagement and cost optimization over the medium term. As a first step, the Company has decided to cancel the lease agreement of the current Tokyo main office located in Shibuya, and to relocate its main office and headquarters as mentioned above. The head quarter functions, including management functions for Service departments and Corporate management functions, will be centralized and operated from Sunshine 60 building and all sales functions will be moved to Shibuya First Tower.

(3) Relocation Date

Wednesday, September 1, 2021 (scheduled)

(4) Impact on the Company's Financial Results

The Company is closely examining the possible expenses associated with this relocation project, which will be disclosed in a timely manner as it becomes necessary to do so.

(5) Other

There will be no change to the location of the main office stated in the Company's articles of incorporation as the location of the new main office will fall under the same administrative district territory of the same registry office as that of the current office.